



Kenwood Elementary School

"Help Us Grow"

HUG-PTO

General Membership Meeting Minutes
Wednesday March 1, 2023, 6:30 p.m.

Attendees:

Aliyah Cornish
Amanda Crossman
Annie Fenton
Michael Fenton

Angela Hamilton
Nicole McDonald
Andrea McFarland
Tammy Shepard

Bianca Sines
Jennifer Sloan

1. Welcome (Cindy Wyckoff)

2. Secretary's Report - February 2023 Minutes

- a. Motion to approve: Angie Hamilton
- b. Second: Andrea McFarland
- c. Minutes approved as written

3. Treasurer's Report (Annie Fenton & Jenny Smolinski) - February 2023

- a. Notes:
 - i. Misc income from Fun Run, Memberships, etc. plus Dine to Donate and Shopping Rewards
 - ii. Expense - gift to Verner family, MS meet and greet, books, popcorn supplies
- b. Motion to approve: Aliyah Cornish
- c. Second: Angie Hamilton
- d. Report approved as written

4. Christmas in Clawson (Andrea Hodges, CIC Director)

- a. Information on previous Christmas in Clawson (2019) compared to this past sale (2022)
- b. 2022 Kenwood income - \$5,000!
- c. Next year's (2023) will be smaller due to bond construction and unavailability of gym/cafeteria space (about \$8,000 less than 2022)
- d. Volunteer positions are open and need to be filled for the future - shadowing opportunity for 2023 sale
 - i. Lunch runner
 - ii. Electric
 - iii. Table placement
 - iv. Director position is an option, too!
- e. Bylaws will be changed due to combining elementary schools - Open for discussion on distribution of funds
- f. Meeting regarding bylaws is in May; first planning meeting in July
- g. Interested in volunteering? Contact Andrea Hodges!

5. School Board Liaison (Angie Hamilton)

Workshop (February 6)

- a. Approvals
 - i. Security camera
 - ii. Secondary SmartBoards
 - iii. 5th Grade Camp

Regular meeting (February 20)

- a. Hired returning resource teacher
- b. Bond update
- c. Beginning to bid elementary construction
- d. New Board meeting space to come and will be in a reconfigured space in the High School media center (may be temporary or permanent)
- e. District Calendar updated to include State testing for Middle and High Schools
- f. Professional Development Day (March 14) to include ALICE, CPR and first aid refreshers and training on new Smart Boards

Board Workshop - March 6, 2023

Next Board Meeting - March 20, 2023

6. Principal's Report (Bianca Sines)

- a. Principal Attendance at PTO Meetings
 - i. Mrs. Sines and Mrs. McDonald will be alternating attendance at PTO meetings between Kenwood and Schalm
- b. Teacher Data Meetings
 - i. Growth shown on testing was expected - staff very happy
- c. Verner Family Support Thanks
 - i. Thanks for the tremendous support of families and PTOs
 - ii. Staff and the Verner Family greatly appreciative
- d. Teacher/Staff Professional Development Day - March 14
 - i. Safety reviews/reminders as an all-staff group
 - ii. All staff will return to their buildings for staff bonding and Smart Board training
- e. Testing
 - i. M-Step testing to begin week after we return from Spring Break
- f. Curriculum Pilot - Literacy
 - i. Adding more phonics
- g. Elementary Design Committee for Bond Work
 - i. Committee will include all staff, including secretarial, classroom and ancillary
 - ii. A 3D design of the playground is being created
 - iii. Next step is meeting regarding furniture selections
 - iv. Admin team will share designs sometime before summer break

7. Teacher Liaison Report (Aliyah Cornish & Andrea McFarland)

- a. Thank you for lunch and snacks before break! Very welcome during a difficult week.
- b. Thank you for support of 1st grade field trip to Michigan Science Center
- c. March is Reading Month
 - i. Thank you for decorating!
 - ii. Calendar sent home via email regarding in-school or at-home activities
 - iii. Two books will be sent home with students each night to read at home
 - iv. Penny Wars has begun in teams
 - v. At-home reading challenge
 - vi. Various activities in each classroom
 - vii. Literacy Night - March 9 at Schalm 6:00 - 7:30

8. President's Report (Cindy Wyckoff)

- a. Book Fair is March 6 - March 10
 - i. Help is still needed for in-school book fair
 - ii. Book Fair Coordinator needed for next year
 - iii. Book Club option is also available
- b. Kenwood Krawl Spring/Summer fundraiser needed
- c. 2023-24 Board Members needed - www.hugpto.org/about
 - i. Must be a current PTO member to be nominated and be on the board
 - ii. Next year both schools plan to continue individual PTOs
 - iii. After next school year, organizations will be combined and new Bylaws needed
- d. Opportunities to help this school year still remain - <http://tinyurl.com/2022-2023HUGPTO>

9. Questions / Comments / Suggestions

10. Next Meeting - Wednesday, April 5, 2023 at 6:30 pm