



Kenwood Elementary School
“Help Us Grow”
HUG-PTO
General Membership Meeting Minutes
Wednesday, September 7, 2022
6:30 p.m.

Attendees:

Emily Carlson
Aliyah Cornish
Steph Cych
Annie Fenton

Angela Hamilton
Nicole McDonald
Andrea McFarland
Lawrence Miller

Billy Shellenbarger
Tamara Shepard
Bianca Sines
Cindy Wyckoff

1. Welcome (Cindy Wyckoff)

2. Welcome New Superintendent, Billy Shellenbarger

- a. Introduction and welcome of Mr. Shellenbarger (“Mr. Shell”)
- b. Mr. Shell shared his professional background and excitement for his new position in the District
- c. Mr. Shell is looking forward to a strong PTO/Superintendent/school and district leadership relationship going forward
- d. Planning on a Community Town Hall in the newly remodeled High School Trojan Hall
- e. Member question/discussion regarding safety and covid measures, including no first floor open windows:
 - i. District and schools are focusing on balancing safety and health
 - ii. Schools utilize high-grade HVAC filters and bond funding include HVAC updates
- f. Follow-up question/discussion regarding air purifiers as HUG-PTO purchased units last year, but needs fresh filters:
 - i. District may be able to purchase filters if funds available in general maintenance budget

3. Secretary’s Report (Tammy Shepard) - June 2022 Minutes

- a. Motion to approve: Emily Carlson
- b. Second: Aliyah Cornish
- c. Minutes approved, as written

4. Treasurer’s Report (Annie Fenton)

- a. June 2022 Report
 - i. Motion to approve: Andrea McFarland
 - ii. Second: Emily Carlson

- b. July-August 2022 Report
 - i. Motion to approve: Andrea McFarland
 - ii. Second: Emily Carlson
- c. 2022-2023 Budget
 - i. Review and discussion of proposed Annual Budget
 - ii. Vote of current, active members: All approved; none opposed

5. School Board Liaison Report (Angela Hamilton)

- a. Mr. Shell's contract with district officially approved at last meeting
- b. High School/Middle School Principal hired over the summer
- c. Bond updates are available on the www.clawsonschools.org website
- d. Member question: Are there any teaching vacancies in the district? No!

6. Principal's Report (Bianca Sines/Nicole McDonald)

- a. Mrs. Sines is currently serving on Jury Duty for at least one week or more
- b. Upper el grades already working on iReady assessments (reports will be sent home in mid-October)
- c. Students/teachers are getting used to routines and getting to know each other
- d. Member question: How many students/staff currently have covid at Kenwood?
 - i. Covid in five out of nine classrooms
 - ii. Lunch is still in the lunchroom, but classes are being separated from others
 - iii. Semi-cohorting again (no visiting in other rooms)
 - iv. Thankfully, no one is very sick with symptoms
 - v. Schools no longer required to report to parents, but CPS still is (not with every case, though); CPS reporting to Oakland Health still in required report

7. Teacher Liaison Report (Aliyah Cornish/Andrea McFarland)

- a. Students have good sense of being and belonging
- b. Eating in the lunch room has been great
- c. Picture Day is September 20th
- d. Teacher Wish Lists will be on Amazon again

8. President's Report (Cindy Wyckoff)

- a. Welcome Back
- b. Membership
 - i. All families and staff encouraged to join: www.hugpto.org/join
 - ii. Membership fees help offset professional expenses (accountant, insurance, etc.)
- c. Room Parents
 - i. Discussion on potential of in-person holiday parties and classroom volunteers
 - ii. Principals indicate strict limitation of in-school visitors due to covid and security concerns / Classroom holiday parties probably limited to appx. 6 parents/guardians

9. Opportunities to Help in 2022-23 (Cindy Wyckoff)

<https://tinyurl.com/2022-2023HUG-PTO>

- a. *Fall Festival* (Friday, September 16, 2022) - www.hugpto.org/2022fallfestival
 - i. Help needed with crafts, games, set up, etc.
 - ii. Sponsors still welcome to support
- b. *Picture Day* (Tuesday, September 20, 2022)
- c. *Fun Run* (Friday, October 7, 2022) - www.hugpto.org/funrun
 - i. Utilizing 99Pledges organization for handling donations
 - ii. Requesting Police Department to barricade surrounding streets
- d. *Dine 2 Donate*
 - i. Teaming with Schalm ASK PTO going forward
 - ii. Our initiative to begin to 'combine' efforts as we look forward to merging into one elementary school
- e. *Halloween Family Event* (Friday, October 28, 2022)
 - i. Discussion of event possibilities - consensus is a Trunk or Treat or outdoor treat trail or dance on basketball court
- f. *Popcorn Sales*
 - i. Angela Hamilton to coordinate approximately one sale/fundraiser per month
- g. *Green Schools* - looking for a coordinator
- h. *Book Fair* (weeks of November 7, February 27, and May 15)
 - i. Working with a new company, Literati
 - ii. Similar to Scholastic with cases of books delivered and online storefront
 - iii. Monthly book club subscription available
- i. *Christmas in Clawson Craft Show* (November 12, 2022)
 - i. Kenwood's responsibility: Decorate Middle and High Schools on Friday and pack up decorations on Saturday after Craft Show
 - ii. Must have parent/staff help in order to receive our portion of proceeds
- j. *Holiday Shop* (week of December 12, 2022)
- k. *Fifth Grade Graduation* (Friday, June 9, 2023)
 - i. Fifth grade parents needed to help plan
- l. *Kenwood Krawl* (Downtown Clawson pub crawl fundraiser)
 - i. June 2023 Saturday event
 - ii. Discussion of theme - consensus to maintain decades theme; agreement for 1960s plan as planned in 2020, but canceled due to covid; discussed going "back to the future" for 2024 Kenwood Krawl and doing 1980s or 1990s theme
 - iii. Officially planning/work begins January 1

10. Next Meeting - Wednesday, October 5, 2022 at 6:30 pm (in Kenwood Library)